

Report to the Chief Officer (Highways & Transportation)

Date: 26 April 2016

Subject: Report to Tender the West Yorkshire Supply and Installation of Traffic Signal Equipment Contract

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report seeks the approval of the Chief Officer (Highways and Transportation) to tender the West Yorkshire Supply and Installation of Traffic Signal Equipment Contract.
2. The West Yorkshire Supply and Installation of Traffic Signal Equipment Contract will be used to supply traffic signals and equipment primarily across the West Yorkshire District.
3. The current Supply and Installation of Traffic Signal Equipment Contract expires on 9th June 2016.

Recommendations

4. The Chief Officer (Highways and Transportation) is requested to approve the request to tender the West Yorkshire Supply and Installation of Traffic Signal Equipment Contract, with an initial contract period of two years, extendable for a further two years.

1 Purpose of this report

- 1.1 The purpose of this report is to inform the Chief Officer (Highways and Transportation) of the requirement to tender the West Yorkshire Supply and Installation of Traffic Signal Equipment Contract.

2 Background information

- 2.1 The Urban Traffic Management Control (UTMC) supervise the installation of new traffic signal controllers and equipment to ensure quality and compatibility is maintained and when required is linked to the UTMC control centre. The installation of this equipment is carried out by specialist signal contractors using the Supply and Installation of Traffic Signal Equipment Contract.

3 Main issues

- 3.1 The current contract expires on 9th June 2016 and has a provision to extend for a further five months.
- 3.2 It is proposed the new contract be awarded to contractors who return the most economically advantageous tenders that meet the requirements of the contract. This will ensure the availability of alternative specialist resource should the preferred contractor be unable to carry out the works.
- 3.3 The initial contract period will be for two years with the availability to extend for a further two years.
- 3.4 The contract will be available for use by primarily all the Districts in West Yorkshire but is also available to be used by all the local authorities in the Yorkshire and Humberside Highway Alliance.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The UTMC team have confirmed their need for this contract to be available to deliver their service.
- 4.1.2 Consultation has taken place with the Finance Section who confirmed that funding would be available through the UTMC budget.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Due consideration to equality will take place as part of the Corporate Procurement Process and it is currently not applicable for an Equality, Diversity, Cohesion and Integration screening/impact assessment to be undertaken at this time. However, equality screenings will be carried out on the individual schemes as appropriate once the contract is awarded.

4.3 Council policies and Best Council Plan

- 4.3.1 The proposed tender of this contract will provide an efficient method of procuring the Supply and Installation of Traffic Signal Equipment Contract across West Yorkshire.
- 4.3.2 The current contract is set up to cater for primarily all West Yorkshire Districts in accordance with the collaborative working aims but is also available to be used by other local authorities in the Yorkshire and Humberside Highway Alliance. The

proposed contract will retain this facility should any of the respective local authorities wish to use it.

4.4 Resources and value for money

- 4.4.1 The proposal to invite tenders for a new contract is judged to be value for money compared to inviting companies to submit quotes for batches of works. The proposal to include an extension clause will eliminate the costs associated with preparing a new contract and procuring a new set of contractors through a tender process.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no specific legal implications arising from this report. All activities relating to the procurement will be executed strictly in accordance with the Councils Contract Procedure Rules.

4.6 Risk Management

- 4.6.1 The current contract expires on 9th June 2016. If a new contract is not in place, then the Council may have to invite tenders each time they needed to install traffic signal equipment which would use up valuable resource.

5 Conclusions

- 5.1 The proposal to invite tenders for the West Yorkshire Supply and Installation of Traffic Signal Equipment Contract 2016 will be an efficient use of Council resources. The subsequent award shall give the Council access to specialist resources as and when required to ensure service delivery is maintained.

6 Recommendations

- 6.1 The Chief Officer (Highways and Transportation) is requested to approve the request to tender the West Yorkshire Supply and Installation of Traffic Signal Equipment Contract, with an initial contract period of two years, extendable for a further two years.

7 Background documents¹

- 7.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.